

HOVERCAM PILOT MICROPHONE SET-UP

1. Right-click (or press and hold) the volume icon on the taskbar and select **Recording Devices**.
2. In the **Recording** tab, select the microphone (HoverCam Solo 8 or Solo 8Plus), Right-click and select **Set as Default Device**.
3. Select the microphone or recording device you'd like to set up (HoverCam Solo 8 or Solo 8Plus) and select **Configure**.
4. Select **Set up microphone**, then select **Desktop Microphone**.
5. Follow the steps of the **Microphone Setup Wizard**.
6. Select the microphone or recording device you'd like to set up (HoverCam Solo 8 or Solo 8Plus) and select **Properties**.
7. In the **Levels** tab, set the Microphone level to **75** and select **Apply**.
8. In the **Listen** tab, click inside the **box** next to **Listen to this device**.
9. Below, Play through this device, select "XX" Monitor (XX" is the size of your CenterStage) and select **OK**. If you are not using a HoverCam CenterStage unit, **select the model for the desired output unit**.

SETTING DEFAULT SPEAKERS

1. Right-Click on speaker icon and Select **Playback devices** from the notification area. A **new window** titled Sound should open up.
2. Right-click on the blank area, place a checkmark on "Select **Disabled Devices**" and "Select **Disconnected Devices**".
3. Select the "XX" Monitor (XX" is the size of your CenterStage) and click on "**Set Default**" button to set it as default device. If you are not using a HoverCam CenterStage unit, **select the model for the desired output unit**. Select **OK** to save the changes and exit.

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